



**ABBHEY MEAD**  
PRIMARY ACADEMY

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**Principal:** Mr G Aldred

Date: 24-03-2021

### **Half-term Track & Trace Protocols**

Dear Parents/Carers,

Similar to the Christmas and half-term holiday arrangements, schools have been asked to support Track & Trace procedures over the Easter Break.

Schools have been asked to continue tracking positive cases for the 6 days after schools officially close in order to inform parents if their children have come into contact with someone that has tested positive and will need to isolate over the Easter break. Whilst we understand that this would be disappointing, it is essential in allowing families and staff to take necessary measures to keep themselves and family members safe.

#### **What we ask from you:**

- If your child develops symptoms of COVID-19 on Saturday 27<sup>th</sup> March or Sunday 28<sup>th</sup> March, parents must isolate their household immediately and book a PCR COVID test at a testing centre.
- When the result comes back, if this is positive, the parents must inform us immediately. To do this, parents should email the result to: [covidresponseteam@tmet.uk](mailto:covidresponseteam@tmet.uk)
- Parents should include their child's name, the name of the school, and child's class.
- Parents should check WEDUC regularly up to the 1<sup>st</sup> April for any communications in regard to confirmed positive cases.

#### **What we will do:**

- We will contact the parent of the child who has tested positive to gain further details
- We will look closely at which children and staff would have been a close contact 48 hours before the onset of the symptoms
- We will inform relevant parents that their child has been in close contact with someone that has tested positive and advise them to self-isolate. This will be done through WEDUC messaging and our website.
- We will inform staff that they have been in close contact with someone that has tested positive and advise them to isolate.

Kindest regards,

Mr Aldred