

## Online Lessons: Rules and Guide for Children

I will be ready and on time.



### I will be ready for each session...

1. be in a quiet space in my home: for example, a living room or kitchen.
2. be dressed appropriately as if I were going to school.
3. **do not** send photos to anybody in the Teams chat and always be kind with my words. **Do not** take, send or share photos or videos of Teams lessons.
4. be on time and enter the session with my microphone turned off in case my teacher is already teaching.
5. check the main class channel, my homework book or the school website to find out my session times.

### In the session I will...

1. have my microphone off when others are speaking. 
2. sit and concentrate on the session as if I was in school. 
3. press my 'hand up' button when I would like to speak.
4. save my questions until the end so my teacher can answer.
5. be kind and sensible on screen and not distract from the lesson.



**ABBEY MEAD**  
PRIMARY ACADEMY



Be **READY**. Have your device ready before the start of lessons. Concentrate on your teacher and don't be distracted.



Be **RESPONSIBLE**. Show respect to everyone in the session and in the chat.



Be **RESOURCEFUL**. Listen and ask questions when appropriate, just like you would in class but use the 'hand up' button. 

## Online Lessons: Rules and Guide for Parents

I will be in the room to support my child and the teacher.



### Be ready for each session making sure your child is...

1. in a quiet space in my home: for example, a living room or kitchen.
2. dressed appropriately as if they were going to school.
3. not sending photos to anybody in the Teams chat.
4. not taking, sending or sharing photos or videos of Teams lessons.
5. on time to enter the session with their microphone turned off in case their teacher is already teaching. Please check the main class channel, my homework book or the school website for your child's session times.

### In the session I will...

1. be available to help my child – where possible.
2. not speak or interrupt while the teacher is talking
2. ensure my child follows the in-session rules.
3. check my WiFi connection before sessions start



Be **RESILIENT**. If technology is playing up, be patient and keep trying.



Be **REFLECTIVE**. Show empathy towards others: even your teachers are getting used to a new way of learning. Use your meta-cognition muscles to reflect on your work.



Be a **RISK-TAKER** in your learning. Try to complete work your teachers sets in different ways rather than asking for help immediately.